

# INFORMATION BULLE WWW.dantes.doded.mil

Number 334

Education Support to the DOD—Worldwide

# **DANTES** implements new TAMP software

DANTES implemented Phase I of the new Tuition Assistance Management Program (TAMP) software on 27 April. Phase I of the long-anticipated software was a complete redesign of the legacy software that it replaced. Implementation occurred after thorough product testing and hands-on training.

The goals of the new design were to improve the rate of data input, reduce errors, improve the payment authorization process, and provide enhancements in the preparation of reports. The dropdown menus and input filtering reduce the chance of erroneous information being entered into the database while increasing the rate of input. The payment authorization and quality control processes are faster and easier. The number of reports has been expanded and ad hoc queries are available to the Distance Learning staff using MS Query. These ad hoc queries allow us to respond more timely to special requests from our clients.

The conversion of data from the legacy database was necessary and was, itself, a major undertaking. Seven years of data had to be converted to meet the field definitions of the new database.

Development of Phase II of the

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program has started. The first priority of Phase II will be the electronic transfer of payment authorizations to DFAS for disbursement within 24 hours of the submission to DFAS. Under the current system, DFAS takes 3-6 weeks to make disbursements. The second priority of Phase II will allow our clients to access student data, payments status, and

statistical reports for their respective Service.

The software is a result of many hours of design, analysis, and programming by the Distance Learning and Information Technology staff members. We fully expect that these enhancements will provide significant improvements to the support we provide our clients.

# 2006 DOD Worldwide Education Symposium Planning Committee



Planning has already begun for the next Worldwide Education Symposium to be held the week of 17-21 July 2006, at the Orlando World Center Marriott in Orlando, Florida!

Members of the WW06 Planning Committee include: Back row from left: Ace DuBose, Speaker Chairperson; LTC Hal Abbenhaus, Protocol; Richard Krimmer, OUSD-RA; Barry Nelson, Navy. Middle row from left: MSqt Clayton Miller, Air Force Reserves; Anna Jones, USMC; Marcy Shapiro, ARNG & Higher Education; Carol Osborn, DANTES;

Patsy Stewart, Army Reserves, Anne Smith, Air Force; Betty Keese, Symposium Chairperson; and Ben Buckley, SOC/Higher Education. Front row from left: Ava Marlow-Hage, Navy and Dawn Bilodeau, Army. Members not pictured: MGySgt James O'Keefe, Color Guard; Belinda Jones, USMC; Mary Norwood, USCG; MAJ Ronald Schwickerath, ARNG; Becky

Crittenden, Recruiting; and Don Hill, USMEPCOM.

# **Distance Learning/Counseling**

# Updates to DANTES Distance Learning Program catalogs

DANTES Catalog of Nationally Accredited Distance Learning Programs

**Institute of Logistical Management (ILM)** offers 2 new courses:

Title: Export Management Contact Hours: 145 ACE/CCRS Credit: 3 Length of Course: 6 months

Tuition: \$595 Other fees: \$150 Total Cost: \$745

Title: Import Management Contact Hours: 145 ACE/CCRS Credit: 3 Length of Course: 6 months

Tuition: \$595 Other fees: \$150 Total Cost: \$745

# University of Management and Technology

The University has a **new address**:

1901 N. Fort Myer Drive 7th Floor Arlington, VA 22209

**Note:** Phone numbers, e-mail, Web site, etc., remain the same.

Add the following to the schools affiliated with DANTES:

### **IMPAC University**

900 West Marion Avenue Punta Gorda, FL 33950 (941) 639-7512

**Toll free:** 888-831-9207

**Fax:** (941) 639-6679 **E-mail:** *info@impacu.edu* 

Internet: http://www.impacu.edu Degree Programs:

Master of Business Administration Master of Business Administration in Public Administration Master of Science in Organizational Behavior and Human Resource Development

Master of Science in Management Information Systems

### **Certificate Programs:**

Business Administration
Management Information Systems
Executive Leadership Development
Business Basics (with specialties in
Health Care, Retail, Financial
Services and/or Manufacturing)

# DANTES External Degree Catalog

Add the following to the schools affiliated with DANTES:

### Midstate College

411 West Northmoor Road Peoria, IL 61614 (309) 692-4092

**Toll free:** 800-251-4299 **Fax:** (309) 692-3893

E-mail: rshaffer@midstate.edu Internet: http://www.midstate.edu Degree Program:

Bachelor of Business Administration

### **Clarkson College**

101 South 42<sup>nd</sup> Street Omaha, NE 68131 (402) 552-3394

**Toll free:** 800-647-5500 **Fax:** (402) 552-3369

E-mail: admiss@clarksoncollege.edu

**Internet:** http://

www.clarksoncollege.edu

### **Degree Programs:**

Bachelor of Science in Health Care
Business Management
Bachelor of Science in Medical
Imaging
Master of Science in Nursing

# Quarterly reports for DISCOVER due

Quarterly reports (April through June) are due by 15 July from Education Centers and Family Support Centers who use the CD-ROM version of the DISCOVER program. Negative reports are required.

You can fax the report to DSN 922-1162 or (850) 452-1162, or mail them to DANTES, Code 10B, 6490 Saufley Field Road, Pensacola, FL 32509-5243.

### No charge for Kuder Career Search with Person Match®

The Kuder Career Search with Person Match® is one of the several guidance materials and interest inventories that DANTES provides to military education centers at no charge. It measures interests and relates those interests to occupations. Kuder® has been in business for 65 years and has a 92 percent reliability factor. It is available in all states and 17 countries.

The Kuder® is not an aptitude test; it does not measure your abilities.

There are three assessments:

- ◆ Interests Kuder Search with Person Match®;
- ◆ Skills Indicates where your current skill levels lie; and continued on page 3, KUDER

### Calendar

### **August**

6 Excelsior Extended

Response (Essay)

### September

11-15 Praxis\*

### **October**

Excelsior Extended Response (Essay)

2 LSAT

November

15-20 GRE Subject\*

20-24 Praxis\*

#### Notes:

Overseas test centers send orders 6 weeks before the test date. Conus test centers send orders 4 weeks before the test date. Contractors ship tests to arrive just before the planned test date.

\*Select only one test date from the published period for DANTES testing and specify that date on the order form.

**Reminder:** The SAT Program shuts down scoring in late summer. Do not schedule SAT testing in July/August. See the *DEPH*, *SAT Chapter 3*.

http://www.dantes.doded.mil/dantes\_web/library/docs/examinations/03-04cal.doc



# Praxis testing may be required for teacher certification

As you are aware from previous DANTES Information Bulletin articles, the Troops to Teachers program is doing its part to overcome the tremendous need for school teachers. By some estimates, two million teachers will be needed in the next decade. Your Test Center may be inundated with questions about the Praxis examinations. Many states require one or more of the nearly 200 examinations available for the individual to be eligible to apply for a teaching position.

Before you order or administer a Praxis exam, ask the individual two questions. First, what state do you plan to teach in? Second, have you contacted the TTT office in that state?

For more information, visit the TTT Web site at http://

### ${\bf Proud To Serve Again. com.}$

If individuals require Praxis testing, the following information will be of help:

- ◆ Military personnel may test free at DANTES Test Centers only,
   but they must pay the Registration Fee which is increasing to \$40 effective September 2004.
   Eligibility and fees are discussed in the DEPH Chapter 9.
- ◆ Praxis exams are special ordered. The Test Center must designate one day to test everyone and provide examinees names on the test order form. The next testing window is 11-15 September 2004. Be sure to order Praxis exams 4-6 weeks in advance of the planned test date. All test fees are increasing by \$5 effective September 2004.

- ◆ To administer Praxis exams, Test Centers must order *The* Praxis Series Supervisors Manual.
- ♦ As a reminder, DANTES authorized funding of the Principles of Learning and Teaching (PLT) exams in January 2004.

#### **KUDER**

### FROM 2

 Work Values – Measures what you want out of a job.

The four types of delivery are:

- ◆ Mail-in Turnaround time is about a week and a half
- ◆ Fax-back Same day response (24 hours)
- ♦ CD-ROM Phasing out
- ◆ Internet Can be used on any computer. The report will be available within a minute.

The most efficient ways of administering the Kuder® are the fax-back and online versions. Kuder® has an online resume builder and is activity based. Each of the three assessments takes about 20 minutes. You do not, however, have to take all three assessments at the same time.

We encourage the Internet version of the Kuder<sup>®</sup>. The client can start and then log off at the end of a page,

continued on page 7, KUDER

# **Higher Education**

# SOC sponsors college workshop in Colorado Springs

Servicemembers Opportunity Colleges (SOC) will sponsor a SOC College Workshop on the Pikes Peak Community College campus in Colorado Springs on Wednesday, 11 August 2004.

The Workshop has two goals:

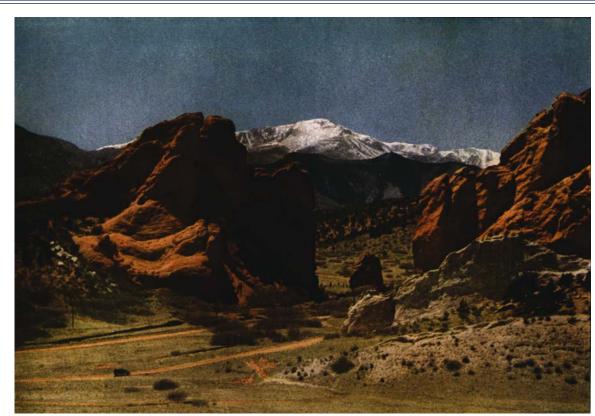
- to bring representatives from SOC member institutions up-todate on service-specific SOC programs, and
- to highlight ways SOC colleges can use all SOC programs to

recruit and retain students in a military market consisting of active-duty Service members, Reserve component members, and veterans.

The SOC College Workshop will run from 9:30 a.m. to noon on Wednesday, 11 August. A continental breakfast and a light lunch will be provided for participants. A SOC degree network training session will be conducted that same day beginning at 1 p.m. for institutional representatives of SOCAD/COAST/

MAR/NAV member institutions. There is <u>no cost</u> for attending the SOC College Workshop; however, participants are responsible for their own travel, lodging, and meals.

Complete workshop details will be sent to SOC member institutions in Colorado and surrounding states. Other SOC colleges/universities wishing to participate in the workshop should contact Dr. Kathy Snead, SOCAD Project Director at 1-800-368-5622, or e-mail sneadk@aascu.org.



Pikes Peak, Colorado Springs, Colorado

### **Training**

### Remembering the past

Do you have a USAFI ruler or other memorabilia? Do you even know what USAFI was? Many of us working in voluntary education today have little prior knowledge of what has come before us.

Dr. Clinton "Andy" Anderson, Associate Director and SOCCOAST Project Director, Servicemembers Opportunity Colleges, and Ms. Linda Cameron, Chief, Education & Career Development Division, Redstone Arsenal, Alabama, are both working hard to see that we remember and

ing organizations (ACE, SOC, CCME, CMET, NAIMES, state ACMEs) and the list goes on."

Andy is collecting voluntary education news articles, organizational histories, major milestone events, and pictures with captions. His goal is to have the "Historical Profiles of Those Who Have Made a Difference" paper or small volume completed in time for the DOD Worldwide Education Symposium in July 2006.

> Retiring the flag In another initiative, the Education and Career Development Division at

Redstone Arsenal, Alabama, held a ceremony on 5 May to retire the deployment flag that had its beginnings in the Sinai, Egypt, in 1997. This flag flew over education centers in Germany, Kosovo, Bosnia, Egypt, and Saudi Arabia and was carried in many battalion, company,

rain, snow, sleet, and high winds.

Retired Education Services Officer Nancy Ray presented the flag to Redstone Arsenal saying it "symbolizes all the Soldiers throughout the world fighting for freedom." Ms. Mary Morgan, Director of Columbia College and representing all of the colleges and universities at Redstone, encouraged the audience members to "stand proud because we, as educators, have vicariously carried this flag with Nancy." Ms. Linda Cameron, Chief of Education and Career Development Division, announced to the audience that the flag is the first item to be located in the Army

Continuing Education (ACES) Museum being established at Redstone Arsenal.



This deployment flag flew over education centers in Germany, Kosovo, Bosnia, Egypt, and Saudi Arabia and was carried in many battalion, company, and special runs.

Following the dedication and retirement of the deployment flag, Ms. Patricia Dumire, IMA Human Resources, Education Division Program Manager, presented Linda with a second item to be included in the ACES Museum—a 1954 signed edition of A Guide to the Evaluation of Educational Experiences in the Armed Forces. Only one previous edition of the ACE (American Council on Education) Guide was published. In 1946, ACE issued the first edition to assist institutions in evaluating the educational experiences of veterans of World War II. The Korean War created a need for the second edition in 1954. While the last half-century has seen many changes in voluntary education, the process of evaluating military experiences remains a key component in voluntary education.

To help us remember and celebrate our voluntary education roots, please contact either Andy Anderson continued on page 7, REMEMBERING



From left: Ms. Linda Cameron, Chief, Education and Career Development Division, Ms. Patricia **Dumire, Education Services Specialist, IMA** Human Resources, Education Division, and Ms. Nancy Ray, ESO (retired).

learn from our rich and varied past.

In April of this year, Andy Anderson began what he refers to as a "labor of love"—a historical profile of the persons who have made a difference in voluntary education through the years. As he states, "Recognition is due those who have contributed so very much over the years in many different capacities and at many different levels. . . Service chiefs, directors of education, education services officers, education services specialists, guidance counselors, provider institution representatives, uniformed military leaders, college and university leaders, and supportand special runs through

# From the Advisor's Desk

### In the Counselor's Chair

by MGySgt James O'Keefe, DANTES Special Enlisted Advisor



MGySgt O'Keefe

The intermittent series, In the Counselor's Chair features some of the many dedicated professionals we are so fortunate to have

serving at military education centersworldwide. This provides a snapshot of education counseling approaches for professionals in search of insight and sage advice.



Mr. Carunchio

Mr. Don Carunchio (USN, Ret.) is a Navy Education Specialist with the Navy College Office, NAS Pensacola. You may recognize him from his prior service as the DANTES Special Enlisted Advisor (June '86 – Aug '89). Having retired from the Navy with 30 years of Service (EWCM, Master Chief Electronics Warfare Technician), his vast experience brings great credibility and caring leadership to his clients. I recently visited Don at his office. I noticed that his office was wallpapered with copies of diplomas (84 and counting) from Service members he helped succeed. I asked him to share his thoughts on education counseling.

- **Q.** What standards and approaches do you strive to apply when counseling Service members?
- A. "Do the homework. At 1500 each day, I set aside time to prepare for my upcoming appointments. I pull the client's Sailor Marine ACE Registry Transcript (SMART) and review the credit overview. This saves time during the actual counseling meeting and allows me to get a good snapshot.

**Give uninterrupted attention**. That means if my phone rings during the counseling, the answering machine takes the call and I remain focused on my clients. This is a direct way to demonstrate—they are most important.

Listen for their expectations and comfort level. Why are they here? I ask them to describe their goals. I find that nearly 80 percent of the people I counsel have not a set goal. This will likely involve playing 'dentist,' so-to-speak. Sometimes getting useful information is much like pulling teeth (laughter). What kind of learner are you? Are you more comfortable with classroom-based instruction or distance learning? Do you have an aversion to multiple-choice tests? By listening carefully and putting my personal preferences aside, we slowly define aspects unique to the client.

**Provide the big picture and options.** I brief them on their

SMART and do a line-by-line audit, eliminating duplicate credit and explaining general education and free electives. I describe programs and strategies such as SOCNAV, ratingrelated degrees, and credit by examination testing. We build this sketch together. I give the reality check of what they can accomplish. We discuss the target end goal and whether the proposed plan will meet that goal. This includes discussion on future transferability of credit. I 'keep it real' by talking in concrete stages rather than in flowery abstracts.

Challenge, encourage, and congratulate. A few supportive words can keep clients on track toward their educational goal. Don't underestimate the power of personal notes of congratulations when a student completes a course of study or successfully passes a test. Congratulations are a great source of positive reinforcement! These are the people whose diplomas I will add to my 'wall of fame.'

It's not a race. There's no hurry to close on a degree plan. If it takes another appointment or 2, or 3, that's OK. Doing it right is worth the time and helps to prevent failure.

Stay connected. It's important for me to maintain ongoing contact with Service members. I make sure they're invited to call or E-mail me if they have any questions. I try to respond back to any inquiries within 24-48 hours. This is part of that message, 'you're important.'

continued on page 7, COUNSELOR'S CHAIR

#### **KUDER**

#### FROM 3

in case he/she does not have the time to finish all the assessments. The best thing about the online version is that scores are immediate.

If you are interested in receiving Kuder®, send the following information to the DANTES' Counselor Support Programs Manager at counseling@voled.doded.mil:

- ♦ Name of product: Kuder Career Search with Person Match®
- ♦ Your site or base name
- ♦ Full address
- Point of contact name and position
- ◆ Commercial phone number
- ◆ Commercial fax number
- ♦ E-mail address
- ◆ Version desired (mail-in, faxback, CD-ROM or Internet)

### **REMEMBERING**

### FROM 5

at 1-800-368-5622, e-mail *AndersonC@aascu.org*, or Ms. Linda Cameron at 1-256-876-3465, DSN 746-3465 or e-mail

Linda. cameron@redstone. army.mil.

(By the way, USAFI was the United States Armed Forces Institute. It offered a wide array of education programs and services to military personnel such as correspondence, seminar, self-study courses, end-of course tests, and Subject Standardized Tests or SSTs. It was

disestablished in 1974 when DANTES, the Defense Activity for Non-Traditional Education Support, was created.)

#### **COUNSELOR'S CHAIR**

### FROM 6

After all - they are why we are here."

- **Q.** How do you inform Service members of educational opportunities at the local level?
- **A.** "We give a 45- to 60-minute education brief at the command indoctrination briefing for new arrivals. This is done approximately every month and is our

chance to inform new Service members of our services. This includes information on local schools, the use of the Sailor Marine ACE Registry Transcript (SMART), TA processing information, SOC and partnership school information, the Navy College Office Testing Schedule, and a hard-copy package including a 'quick look' of education center activities. The last page of this package is a 'congratulations' page listing recent graduates. They also learn of our services from word of mouth. A successful client is great PR!"

Thank you for supporting our Service members!

Do you have a Success Story? E-mail to ea@voled.doded.mil.



# **DANTES Contact Information**

### DANTES 6490 SAUFLEY FIELD ROAD PENSACOLA, FL 32509-5243 http://www.dantes.doded.mil

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Counseling	1389	1588	counselin <b>g@</b> voled.doded.mil	
Reference Publications	1763	1588	refpubs@voled.doded.mil	
Military Counselor Network	1763	1588	mcnet_admin@voled.doded.mil	
DANTES Publications/DIB	1132	1158	pubs@voled.doded.mil	
Education Programs Dept.	1360	1005		
Examinations	1063	1160	exams@voled.doded.mil	
Distance Learning	1085	1005	dstlearn@voled.doded.mil	
Tuition Assistance	1085	1061	tahelp@voled.doded.mil	
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